

Send questions, suggestions, or comments to Danielle Weaver by e-mail at [CTE@doe.virginia.gov](mailto:CTE@doe.virginia.gov).

### PLEASE JOIN THE OFFICE OF CAREER AND TECHNICAL EDUCATION IN WELCOMING OUR NEWEST STAFF

Danielle Weaver joined the Office of Career and Technical Education in Spring of 2015. She has over 25 years of experience as an Administrative Assistant. Most recently Danielle had the pleasure of working as the Administrative Assistant for the Virginia Department of Veterans Services.

Dr. Sandra E. Ruffin joined the Office of Career and Technical Education on November 10, 2015, after a brief period of retirement. She is the program manager for the summer Virginia CyberCamp 2016 program, a state initiative to increase awareness of careers in Cybersecurity among teachers and students.

### CTSO Presidents Visit to the General Assembly



From left to right, Erin Sullivan (TSA), Kelsey Stoner (TSA), Haley Copeland (FCCLA), Virginia State Senator Jill Holtzman Vogel, Makayla Currence (SkillsUSA), Chandler Vaughan (FFA), and Isaac Weintz (DECA).

## Two Virginia Schools are National Five Finalists in Fab Schools Lab Contest

The Northrop Grumman Foundation has announced that two Virginia Schools are among five finalists in its Fab School Labs classroom makeover contest. Each of the winning schools will receive a grant of up to \$100,000 to help turn their current science, technology, engineering and math (STEM) facilities into a state-of-the-art STEM teaching environment. The two finalists are Benjamin Syms Middle School (Hampton) and Lucille M. Brown Middle School (Richmond).

## 2015 FFA National Convention – Virginia

Over 400 Virginia FFA members attended the National FFA Convention and Expo held in Louisville, Kentucky, on October 28-31, 2015. Members attended to compete in various Career Development Events, participated in leadership development seminars and community service opportunities, and received national awards for individual and chapter accomplishments. Virginia was well represented with numerous national winners and 42 American Degree recipients this year.

\*The listing of national award recipients can be found at [www.ffa.org/events/convention/highlights/2015](http://www.ffa.org/events/convention/highlights/2015).

## Ed McCann, Jr., Appomattox Agricultural Education Teacher, Selected 2016 Region 8 Teacher of the Year



The 2016 Region 8 Teacher of the Year is Ed McCann, Jr. (Appomattox). The Teacher of the Year recognition program encourages teachers to submit their portfolio highlighting their accomplishments, community involvement and philosophy of teaching. Each of the eight Superintendent Regions selects one teacher that exemplifies outstanding teaching practices. Mr. McCann manages a 25 acre land lab for students enrolled in the Veterinary and Animal Science courses. For more information on the Teacher of the Year program visit <http://www.doe.virginia.gov/teaching/recognition/>

## 2016 Virginia ACTE Teacher of the Year: Katie Reames (Culpeper), Agricultural Education



Virginia ACTE recognized Ms. Katie Reames as the 2016 Teacher of the Year. She teaches at Eastern View High School (Culpeper) and serves as the Virginia Association of Agricultural Educators (VAAE) President, is a member of the Virginia FFA Advisory Council, has served as the VAAE representative to Virginia ACTE, serves as advisor of Eastern View FFA Chapter, and the chairman of the Culpeper County CTE advisory council.

## Applications to Nominate Exemplary CTE Teachers of the Year Awards can be found at:

VAAE	<a href="http://www.vaae.info/#!/awards/cdnd">http://www.vaae.info/#!/awards/cdnd</a>
VAHAMSEA	<a href="http://www.vahamsea.org/va/">http://www.vahamsea.org/va/</a>
VAME	<a href="https://www.vame.org/teacher-of-the-year.html">https://www.vame.org/teacher-of-the-year.html</a>
VATFACS	<a href="http://www.cpe.vt.edu/vatfacs/about.html">http://www.cpe.vt.edu/vatfacs/about.html</a>
VATIE	<a href="http://www.vatie.org/award_nominations.html">http://www.vatie.org/award_nominations.html</a>
VBEA	<a href="http://vbea.net/vbeaawards.html">http://vbea.net/vbeaawards.html</a>
VTEEA	<a href="http://www.vteea.org/awards.php">http://www.vteea.org/awards.php</a>

## Manufacturing Skills Institute MT1 Train-the Trainer Sessions

The Manufacturing Technician 1 Train-the-Trainer initiative continues. Eligible teachers must be Technology Education endorsed and teaching or planning to add Manufacturing Systems, and teachers endorsed in Trade and Industrial Education and teaching Precision Machine or Electronics/Robotics programs.

The MT1 certification course is an intensive three-day train-the-trainer program designed to teach instructors how to deliver the MT1 Action Learning Lab in a modular or customized format through hands-on application. Courses will be held April through November 2016. Each participant will receive an Instructor Resource Guide, Student Workbooks, MT1 Online Learning Lab Guide, Instructional PowerPoint Presentation, and membership in the MT1 Certified Trainer Network. For a list of manufacturing skills standards, go to [MT1](#).

For more information and registration, please contact the Office of Career and Technical Education, at [CTE@doe.virginia.gov](mailto:CTE@doe.virginia.gov) or by telephone at (804) 225-3119.

## Save the Date →→→ June 28-29, 2016, “Experience Works – Engaging Business and Education”

The Experience Works professional development opportunity will be held June 28-29, 2016, at the [Holiday Inn I-64 Westend](#), 2000 Staples Mill Road in Richmond, Virginia 23230. The targeted audience includes Work-Based Learning (WBL) instructors and coordinators, CTE administrators, school counselors, and career coaches.

Experience Works will bring together business, industry and educators to strengthen and build positive WBL experiences for CTE students throughout the Commonwealth. For more information about the WBL methods of instruction, please visit the Virginia Department of Education [Work-Based Learning web page](#).

**Watch** for the announcement via Superintendent’s Memo coming soon.

## SPECIAL ANNOUNCEMENT(S)

### Creating Excellence Awards

The Virginia Department of Education (VDOE), in collaboration with the Virginia Community College System (VCCS), is pleased to announce the Career and Technical Education (CTE) Creating Excellence Awards for 2015-2016. The secondary and postsecondary awards recognize excellence in the following categories: CTE exemplary programs, advisory committees, and business and industry partnerships. Regional and state award recipients will be recognized at the awards luncheon June 9, 2016 in Richmond, Virginia. For more information reference [Superintendent’s Memo #014-16](#).

If you have questions, please contact Helen G. Fuqua, awards coordinator, Office of Career and Technical Education, at [CTE@doe.virginia.gov](mailto:CTE@doe.virginia.gov) or by telephone at (804) 225-3119.








### 2017 Spotlight Referral Request for the R U “College and Career” Ready? Magazine

In partnership with Virginia Business Publication, LLC, the Office of Career and Technical Education is seeking CTE program completers to showcase in the 2017 edition of the [R U “College & Career” Ready? Magazine](#). The magazine features former CTE completers now in their 20s and 30s with relevant work experience in their careers. Individuals will be selected to represent each of the 16 career clusters. Completed referrals are due by April 11, 2016, using the [CTE Spotlight Referral Questionnaire](#). For more information, see [Superintendent’s Memo # 007-16](#).

## Superintendent's Memos

- MEMO-046-16, [2016 Tornado Drill](#)
- MEMO-044-16, [Announcing Teacher Training for Manufacturing Technician Level 1 Certification Course](#) 
- MEMO-040-16, [Virginia's 21st Century Career Pathway: Cybersecurity](#) 
- MEMO-039-16, [Announcing the Virginia CyberCamp 2016 Program](#) 
- MEMO 029-16, [2015-2016 Spring Student Record Collection and Miscellaneous Statistics – Due: April 15, 2016](#)
- MEMO 021-16, [Eligibility of Private Schools to Participate in Federal Programs](#) 
- MEMO 020-16, [2016 Secondary Principals Needs Assessment and Virginia Middle and High School Principals Conference & Exposition](#) 
- MEMO 019-16, [2016 Granville P. Meade Scholarship](#) 
- MEMO 018-16, [National Celebration of Career and Technical Education in February](#)
- MEMO 015-16, [Workplace Readiness Skills \(WRS\) Assessment for the Commonwealth Extended Testing Schedule](#)
- MEMO 014-16, [2015-2016 Career and Technical Education – Creating Excellence Awards Application](#) 
- MEMO 012-16, [National School Counseling Week, February 1-5, 2016](#)
- MEMO 011-16, [Executive Order 42: Virginia Environmental Literacy Challenge](#)
- MEMO 009-16, [Black History Month Resources](#)
- MEMO 006-16, [Career and Technical Education Spotlight Referral Request for the R U “College & Career” Ready? Magazine](#)
- MEMO 005-16, [The Armed Services Vocational Aptitude Battery \(ASVAB\) Cut Scores](#)
- MEMO 308-15, [Virginia Board of Nursing Revised Regulations Governing the Practice of Nursing](#) 
- MEMO 303-15, [Special Grants for Survey Fee Required for Practical Nursing Programs](#)
- MEMO 293-15, [Virginia CyberCamp 2016 Program](#) 
- MEMO 285-15, [“Hour of Code” – National Computer Science Education Week](#)
- MEMO 281-15, [Revised National Nurse Aide Assessment Program \(NNAAP®\) Certification Examination Content Outline](#) 
- MEMO 271-15, [Guidelines for Graduation Requirements: Local Alternative Paths to Standard Units of Credit \(Alternatives to the 140-Clock-hour Requirement\)](#) 
- MEMO 269-15, [2015 Fall Master Schedule Collection: 1\) Secondary Enrollment Demographics Form \(SEDF\) Data; 2\) Instructional Personnel and Verification of Licensure Endorsement Report; 3\) Instructional Personnel Survey Data Report; and 4\) Supply and Demand Report](#)  
[DUE: Successful Submission Due December 11, 2015; Verification Reports Due January 29, 2016](#)
- MEMO 266-15, [Distribution of the R U “College & Career” Ready Magazine](#)
- MEMO 264-15, [Announcing the 2015 Counseling for Careers Regional Workshops](#)
- MEMO 261-15, [Career and Technical Education Federal Program Monitoring Review System](#)
- MEMO 253-15, [Waiver of Certain Graduation Requirements](#)
- MEMO 250-15, [Public Comment Period on the Proposed Regulations Governing the Review and Approval of Education Programs in Virginia](#)
- MEMO 249-15, [Consolidated Data Collection to Apply for State Funding to Support Mentors for New Teachers with No Teaching Experience](#)
- MEMO 248-15, [Announcing the 2016 Educators Rising-Virginia State Conference](#)
- MEMO 247-15, [Public Comment Period on the Proposed Licensure Regulations for School Personnel](#)
- MEMO 242-15, [Virginia Board of Nursing Criminal Background Check Requirements](#) 
- MEMO 241-15, [2016 U. S. Presidential Scholars Program Includes CTE Student Recognition](#) 
- MEMO 240-15, [“Programs That Work” Awards for Mathematics, Science, and STEM](#)
- MEMO 226-15, [Data Collection for National Board Certification Teacher Incentive Awards](#)
- MEMO 225-15, [Announcing the 2016 Children’s Engineering Convention](#)
- MEMO 221-15, [Revised Regulations for Nurse Aide Programs, Effective 2015-2016 School Year](#) 
- MEMO 215-15, [2015-2016 Fall Student Record Collection and Miscellaneous Statistics](#)  
[DUE: OCTOBER 16, 2015](#)
- MEMO 213-15, [Reimbursements for Advanced Placement and International Baccalaureate Test Fee Payment Program for 2014-2015](#) 
- MEMO 212-15, [Application for New Career and Technical Education Program and/or Course](#) 
- MEMO 211-15, [Announcing Teacher Training for Manufacturing Technician Level 1 Certification Course](#) 
- MEMO 208-15, [Science, Technology, Engineering, and Mathematics \(STEM\) Teacher Recruitment and Retention Incentive Awards](#) 

## Superintendent's Memos continue

- MEMO 202-15, [General Assembly House Bill \(HB\) 2137 - Teachers Seeking an Initial Virginia License with an Endorsement in an Area of Career and Technical Education, Effective July 1, 2015](#)
- MEMO 201-15, [2015 Career and Technical Education Completer Follow-up Survey Results of the 2014 Graduates](#) 
- MEMO 200-15, [Tips for Engaging Local Employers to Strengthen Career Preparation Programs](#) 
- MEMO 196-15, [Name Change for the Future Educators Association \(FEA\) Student Organization, Effective August 2015](#)
- MEMO 195-15, [Flexibility Provision for Staffing Requirements in the State Appropriation Act Not Applicable to Certain Career and Technical Education \(CTE\) Courses](#)
- MEMO 190-15, [State Funding Allocation for Information Technology Industry Certifications and Related Testing Preparation Resources for School Year \(SY\) 2015-2016](#) 
- MEMO 189-15, [Services for Students Identified as Hearing or Visually Impaired](#)
- MEMO 187-15, [Student Enrollment Requirements – School Year 2015-2016](#)
- MEMO 182-15, [General Assembly House Bill \(HB\) 1616 – Career and Technical Education Alignment with National Certification Requirements, Effective 2015-2016 School Year](#)
- MEMO 181-15, [Career and Technical Education State Equipment Allocations and Reimbursement Request Form for School Year 2015-2016](#) 
- MEMO 180-15, [Career and Technical Education Reimbursement for Workplace Readiness Skills for the Commonwealth and/or Other Industry Certification Assessment Allocations and Reimbursement Request Forms for June 2015 and School Year \(SY\) 2015-2016](#) 
- MEMO 179-15, [Career and Technical Education Reimbursement for Industry Certification Examinations, Licensure Tests, and Occupational Competency Assessments Allocations and Reimbursement Request Forms for June 2015 and School Year \(SY\) 2015-2016](#) 
- MEMO 170-15, [2015-2016 Student Record Collection](#)
- MEMO 169-15, [2014-2015 Summer Student Record Collection — DUE: August 28, 2015](#)
- MEMO 168-15, [2015 General Assembly Revisions to the Standards of Quality](#) 
- MEMO 165-15, [Flexibility Provisions in the Code of Virginia and the 2015 Appropriation Act](#) 
- MEMO 160-15, [Requesting Original Teacher Lesson Plans for the R U Ready Series](#)

## CTE Director's Memos

- [Virginia's Draft WIOA Combined State Plan available for Public Comment](#) (PDF) – *Memo 099-16*
- [Career and Technical Education \(CTE\) Follow-Up Survey Web Site for 2015 Completers](#) (PDF) – *Memo 098-16*
  - [Memo 085-15 Attachment – CTE Completer Follow-Up Survey Guide](#) (PDF) – *Memo 098-16 Attachment*
- [Federal Perkins Funds Guidance for Early Registration Costs, Hotel Deposits and Travel Costs for 2016 Summer Conferences](#) (PDF) – *Memo 097-16*
- [Use of Virginia CTE Course Codes with the CTECS Workplace Readiness Skills Assessment](#) (PDF) – *Memo 096-16*
- [Career and Technical Education \(CTE\) R U Ready Spotlight Referral](#) (PDF) – *Memo 095-16*
- [Virginia Board of Nursing New Criminal Background Check Requirements Update](#) (PDF) – *Memo 094-15* [Memo 094-15 Attachment A – Frequently Asked Questions and Answers](#) (PDF) – *Memo 094-15 Attachment A*
- [Memo 094-15 Attachment B – VBON Criminal Background Check Process](#) (PDF) – *Memo 094-15 Attachment B*
- [2015-2016 Career and Technical Education Reporting System \(CTERS\) User's Manual](#) (PDF) – *Memo 093-15*
- [2015-2016 Due Dates for Career and Technical Education Reports](#) (PDF) – *Memo 092-15*
- [Perkins IV State Negotiated Levels of Performance for 2015-2016](#) (PDF) – *Memo 091-15*
- [Notice of Career and Technical Education \(CTE\) Course Changes](#) (PDF) – *Memo 090-15*
  - [Memo 090-15 Attachment – Course Change Form](#) (PDF) – *Memo 090-15 Attachment*
- [Requesting Original Teacher Lesson Plans for the R U Ready Series](#) (PDF) – *Memo 089-15*
  - [Memo 089-15 Attachment – 2016 Ready or Not Less Plan Submission Form](#) (Word) – *Memo 089-15 Attachment*

CTE director memos are [archived online](#) on the CTE Web site.

# DUE DATES AND DEADLINES

## 2015-2016 CTERS Important Dates

Report	Brief Description	Due Date
Secondary Enrollment Demographic Form (SEDF) Fall Report	Report enrollment counts that are recorded in the fall SRC for all CTE state-approved 6-, 9-, 12-, and 18-week first semester and yearlong (36-week) classes.  Submission Method: CTE Administrator submits to VDOE through SSWS* Fall Master Schedule Collection.  NOTE: Regional CTE Centers report MSC data using Excel files directly to VDOE Office of Information Management.	January 30, 2016
Career and Technical Education  Follow-up Survey of Program Completers (from School Year 2013-2014)	Conduct the 2015 follow-up of the 2014 CTE Program Completers approximately 9–12 months after graduation. The survey measures completers' transitions to postsecondary education or employment, their satisfaction, and quality of their high school education.  Submission Method: Online data entry (managed by University of Virginia Demographics Research Group at the Weldon Cooper Center for Public Service)	July 1, 2016  (follow-up survey ends)
Secondary Student Career Clusters Enrollment Report (SSCCER)	Report unduplicated enrollment counts that are recorded on the <u>last day of school</u> for students participating in CTE classes in grades 9–12 and students in grades 7 and 8 who are earning high school credit.  Submission Method: Within SSWS, upload the data text file to VDOE through the End-of-Year Student Record Collection.	July 15, 2016
Preliminary Completer Demographics Report (CDR)	Report data elements that are recorded on the <u>last day of school</u> and used to analyze program completer demographics; calculate performance measures; and compile federal, state, and local accountability reports.  Submission Method: Within SSWS, upload the data text file to VDOE through the End-of-Year Student Record Collection.	July 15, 2016
Career and Technical Education Credential Collection (CTECC)	Report data annually for students and teachers participating in CTE classes and industry credentialing external testing presented in the School Report Card.  Submission Method: Within SSWS, upload the data text file.  NOTE: Upon verification by the school division, the <i>Workplace Readiness Skills for the Commonwealth</i> Examination results will be reported directly to VDOE from CTECS.	July 31, 2016
Final Completer Demographics Report (CDR)	Report data elements that are recorded on the <u>last day of summer school</u> and used to analyze program completer demographics, calculate performance measures, and compile federal, state, and local accountability reports.  Submission Method: Within SSWS, upload the data text file to VDOE through the Summer Student Record Collection.	August 26, 2016
Student Enrollment Demographic Form (SEDF) End-of-Year Report (2014-2015 School Year)	Report enrollment counts that are recorded on the <u>last day of school</u> for all CTE state-approved 6-, 9-, 12-, and 18-week second-semester classes.  Submission Method: CTE Administrator submits to VDOE through SSWS* End-of-Year Master Schedule Collection.  NOTE: Regional CTE Centers report MSC data using Excel files directly to VDOE Office of Information Management.	September 30, 2016

\*SSWS—Single Sign-on for Web Systems

Detailed information for reports available at: [http://www.doe.virginia.gov/instruction/career\\_technical/administration/index.shtml](http://www.doe.virginia.gov/instruction/career_technical/administration/index.shtml)

# CTE CONFERENCES AND WORKSHOPS

CTSO State Conference	Date	Location
<a href="#">DECA State Conference</a>	March 4-6, 2016	Virginia Beach
<a href="#">Educators Rising State Leadership Conference</a>	March 12, 2016	Virginia Beach
<a href="#">Virginia HOSA State Leadership Conference</a>	March 13-15, 2016	Williamsburg
<a href="#">FBLA State Leadership Conference</a>	April 8-9, 2016	Reston
<a href="#">FCCLA State Conference</a>	April 8-10, 2016	Virginia Beach
<a href="#">SkillsUSA Virginia State Leadership Conference</a>	April 15-16, 2016	Fredericksburg
<a href="#">TSA State Leadership Conference</a>	May 6-8, 2016	Richmond
FFA State Convention	June 20-23, 2016	Blacksburg
CTSO National Conference	Date	Location
<a href="#">DECA International Career Development Conference</a>	April 23-26, 2016	Nashville, TN
<a href="#">NSLC &amp; SkillsUSA Championship</a>	June 20-24, 2016	Louisville, KY
<a href="#">National HOSA Conference</a>	June 22-26, 2016	Nashville, TN
<a href="#">National Educators Rising Conference</a>	June 24-27, 2016	Boston, MA
<a href="#">National PBL Conference</a>	June 24-27, 2016	Atlanta, GA
<a href="#">National TSA Conference</a>	June 28-July 2, 2016	Nashville, TN
<a href="#">National FBLA Leadership Conference</a>	June 29-July 2, 2016	Atlanta, GA
<a href="#">National FCCLA Leadership Meeting</a>	July 3-7, 2016	San Diego, CA
<a href="#">National FFA Convention</a>	October 19-22, 2016	Indianapolis, IN
National Conferences	Date	Location
<a href="#">International Technology and Engineering Educators Association</a>	March 2-4, 2016	Washington, DC
<a href="#">National Business Education Association</a>	March 22-26, 2016	Las Vegas, NV
<a href="#">Marketing Educators Association Conference</a>	April 14-16, 2016	Denver, CO
<a href="#">American Association of Family and Consumer Sciences</a>	June 22-25, 2016	Bellevue, WA
<a href="#">SREB High Schools That Work Staff Development Conference</a>	July 13-16, 2016	Louisville, KY
<a href="#">National Career Pathways Network</a>	October 5-7, 2016	Indianapolis, IN
<a href="#">MBA Research Conclave</a>	October 7-10, 2016	Mobile, AL
<a href="#">Entrepreneurship Consortium Forum</a>	October 7-10, 2016	Mobile, AL
<a href="#">National Association of Agriculture Educators</a>	November 29 – December 3, 2016	Las Vegas, NV
CTE State Professional Association Summer Conferences	Date	Location
<a href="#">VAAE – VA Association of Agriculture Educators</a>	July 18-21, 2016	Culpeper
<a href="#">VATIE – VA Association of Trade and Industrial Educators</a>	July 23-August 1, 2016	Roanoke
<a href="#">VAHAMSEA – Virginia Health and Medical Science Educators Association</a>	July 25-29, 2016	Virginia Beach
<a href="#">VBEA – VA Business Education Association</a>	July 25-28, 2016	Fairfax
<a href="#">VAME – VA Association of Marketing Educators</a>	July 25-28, 2016	Virginia Beach
<a href="#">VTEEA – VA Technology and Engineering Education Association</a>	July 26-28, 2016	Henrico
<a href="#">VATFACS – VA Association for Teachers of Family and Consumer Sciences</a>	July 31-August 4, 2016	Roanoke
State Workshop/Conference	Date	Location
Physic for Technology and Engineering – Contact Dr. Lynn Basham	June 21-23, 2016	Chesapeake
Experience Works Engaging Business and Education - Contact Ms. Sharon Acuff	June 28-29, 2016	Richmond
Principles of Technology Training- Contact Dr. Lynn Basham	July 11-14, 2016	Norfolk
CTE New Teacher Institute - Contact Ms. Helen G. Fuqua	July 11-15, 2016	Richmond
<a href="#">VACTEA Conference</a>	September 27-30, 2016	Virginia Beach
<a href="#">Virginia ACTE Leadership Development Seminar</a>	January 12-13, 2017	Richmond

\* Click the conference name for more information about this year's conference. See CONTACTS to contact VDOE staff.

# CONTACTS

## Division of Instruction

John W. Haun, Ed.D., Chief Academic Officer/

Assistant Superintendent of Instruction

Office of Career and Technical Education



Scan for information on Career and Technical Education.

CTE Leadership Team		
Lolita B. Hall, Director E-mail: <a href="mailto:CTE@doe.virginia.gov">CTE@doe.virginia.gov</a> Phone: 804-225-2051 Fax: 804-530-4560	Vacant, Coordinator Curriculum and Instruction (C&I)  804-225-2838	George R. Willcox, Coordinator Planning, Administration & Accountability (PAA) <u>Special Assignment</u> ■Governor's STEM Academy and Governor's Health Sciences Academy Coordinator <a href="mailto:George.Willcox@doe.virginia.gov">George.Willcox@doe.virginia.gov</a> 804-225-2052

CTE Staff	Career Clusters & Special Assignments	CTE Student Organization	Professional Associations
Carly Woolfolk, Specialist Agricultural Education & Related Clusters <a href="mailto:Carly.Woolfolk@doe.virginia.gov">Carly.Woolfolk@doe.virginia.gov</a> 804-225-2045	<ul style="list-style-type: none"> <li>■Agriculture, Food &amp; Natural Resources</li> <li>■Government &amp; Public Administration</li> <li>■Related Industry Credentials</li> </ul> <u>Special Assignments</u> <ul style="list-style-type: none"> <li>■Junior Reserve Officer Training Corps (JROTC)</li> <li>■R U Ready Publications</li> <li>■Work Based Learning Co-Team Leader</li> </ul>	FFA	VAAE YFV
Judith Sams, Specialist Business & Information Technology & Related Clusters <a href="mailto:Judith.Sams@doe.virginia.gov">Judith.Sams@doe.virginia.gov</a> 804-371-0196	<ul style="list-style-type: none"> <li>■Business Management &amp; Administration</li> <li>■Finance</li> <li>■Information Technology</li> <li>■Related Industry Credentials</li> </ul> <u>Special Assignments</u> <ul style="list-style-type: none"> <li>■Economics &amp; Personal Finance</li> <li>■Microsoft Imagine Academy</li> <li>■CyberCamps 2016</li> </ul>	FBLA FBLA-PBL	VBEA
Helen G. Fuqua, Specialist Family & Consumer Sciences Education & Related Clusters <a href="mailto:Helen.Fuqua@doe.virginia.gov">Helen.Fuqua@doe.virginia.gov</a> 804-225-2826	<ul style="list-style-type: none"> <li>■Human Services</li> <li>■Education &amp; Training</li> <li>■Law, Public Safety, Corrections &amp; Security</li> <li>■Related Industry Credentials</li> </ul> <u>Special Assignments</u> <ul style="list-style-type: none"> <li>■New Teacher Institute</li> <li>■Virginia Teachers for Tomorrow</li> <li>■Creating Excellence Awards Recognition Program Team Leader</li> <li>■Virginia Department of Social Services</li> </ul>	FCCLA Educators Rising	VATFACS
Michele Green-Wright, Specialist Health & Medical Sciences & Related Clusters <a href="mailto:Michele.Green-Wright@doe.virginia.gov">Michele.Green-Wright@doe.virginia.gov</a> 804-371-2121	<ul style="list-style-type: none"> <li>■Health Science</li> <li>■Related Industry Credentials</li> </ul> <u>Special Assignments</u> <ul style="list-style-type: none"> <li>■Governor's Health Sciences Academy Co-Team Leader</li> <li>■Virginia Boards for Health and Medical Sciences</li> <li>■Virginia Department of Professional and Occupational Regulations</li> </ul>	HOSA	VAHAMSEA

CTE Staff	Career Clusters & Special Assignments	CTE Student Organization	Professional Associations
Sharon Acuff, Specialist Marketing & Related Clusters <a href="mailto:Sharon.Acuff@doe.virginia.gov">Sharon.Acuff@doe.virginia.gov</a> 804-225-2846	<ul style="list-style-type: none"> <li>Marketing</li> <li>Hospitality &amp; Tourism</li> <li>Arts, A/V Technology &amp; Communications</li> <li>Related Industry Credentials</li> </ul> <u>Special Assignments</u> <ul style="list-style-type: none"> <li>CTE Public Relations</li> <li>Entrepreneurship</li> <li>Work Based Learning Team Leader</li> <li>R U Ready Publications</li> </ul>	DECA	VAME
Vacant, Specialist Career Connections	<ul style="list-style-type: none"> <li>Career Connections Programs</li> <li>Career Development and Planning</li> </ul>		
Dr. Lynn Basham, Specialist Technology Education & Related Clusters <a href="mailto:Lynn.Basham@doe.virginia.gov">Lynn.Basham@doe.virginia.gov</a> 804-786-4210	<ul style="list-style-type: none"> <li>Science, Technology, Engineering, &amp; Mathematics (STEM)</li> <li>Related Industry Credentials</li> </ul> <u>Special Assignments</u> <ul style="list-style-type: none"> <li>Governor's STEM Academy Co-Team Leader</li> <li>Governor's STEM Academy Brief</li> <li>Project Lead The Way</li> <li>Real World Design Challenge</li> <li>Virginia Department of Professional and Occupational Regulations</li> </ul>	Virginia TSA	VTEEA
J. Anthony Williams, Specialist Trade and Industrial Education & Related Clusters <a href="mailto:Anthony.Williams@doe.virginia.gov">Anthony.Williams@doe.virginia.gov</a> 804-225-2828	<ul style="list-style-type: none"> <li>Architecture &amp; Construction</li> <li>Manufacturing</li> <li>Transportation, Distribution &amp; Logistics</li> <li>Related Industry Credentials</li> </ul> <u>Special Assignments</u> <ul style="list-style-type: none"> <li>Virginia Automotive Youth Educational System</li> <li>Occupational Safety &amp; Health Administration (OSHA)</li> <li>R U Ready Publications</li> <li>Virginia Department of Professional and Occupational Regulations</li> </ul>	Virginia SkillsUSA	VATIE
William "Bill" Hatch, Specialist Federal Program Monitoring <a href="mailto:William.Hatch@doe.virginia.gov">William.Hatch@doe.virginia.gov</a> 804-225-3077	Monitoring of State and Federal CTE Programs <u>Special Assignment</u> <ul style="list-style-type: none"> <li>Perkins CTE Local Plan and Budget</li> </ul>		
Terry Dougherty, Specialist Grants Administration <a href="mailto:Terry.Dougherty@doe.virginia.gov">Terry.Dougherty@doe.virginia.gov</a> 804-225-3349	Coordination and Administration of State and Federal Funds <u>Special Assignment</u> <ul style="list-style-type: none"> <li>OMEGA Training</li> </ul>		
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